



**OFFICE OF THE ROURKELA MUNICIPAL
CORPORATION**

UDITNAGAR, ROURKELA, ODISHA-769012

E-mail ID: rourkelamunicipality@gmail.com

No. 5422

Date. 24/4/2025

Quotation Call Notice

Sealed Quotations are invited from the intending Authorized Suppliers/ Firms / Agencies for Supply of qualitative Uniform Clothes for both Men (Pant & Shirt) & Woman (Saree & Blouse) for Rourkela Municipal Corporation as per the specification mentioned in the below table. The agencies must have valid GST registration certificate and PAN Card. The agency should quote the rate as per the below mentioned format in the letterhead and submit the sealed Quotation super scribed on cover as " **Supply of qualitative Uniform clothes for both men (pant & Shirt) & Woman(Saree & Blouse) for Rourkela Municipal Corporation** " and reach to the undersigned on or before 03.05.2025 up to 01.00 PM through Regd. Post/ Speed Post/ Courier/ or by hand. The Quotations will be opened on the same day at 04.30 PM in presence of the Bidders or their authorized representatives who wish to attend. Authority will not be responsible for any delay in receipt of Quotations and the same will not be accepted. The undersigned reserves the right to reject / cancel any or all the Quotations at any time without assigning any reason thereof. The Quotation Paper may be downloaded from RMC website: rmc.nic.in.

Commissioner

Rourkela Municipal Corporation

Memo No. 5423

Date: 24/4/2025

Copy to Office Notice Board/ MIS, RMC for general information to public.

Commissioner

Rourkela Municipal Corporation

Memo No: 5424

Date: 24/4/2025

Copy to Director, I&PR Dept., Govt. of Odisha, Bhubaneswar for information with a request to publish the copy of above mentioned notice in one highly circulated Odia daily newspapers & one highly circulated English daily newspaper on date

25.04.2025.

Commissioner

Rourkela Municipal Corporation

TERMS AND CONDITIONS

- 1) The tentative requirement of uniform clothes with its specifications and quality/size is specified as at **Annexure-I**. As per actual requirement, the notified quantity would be changed at the time of placement of order. The purchase order may also be placed in phases.
- 2) The bidders are requested to provide samples of uniform clothes for verification and selection of its quality by the committee. Selection will be made as per quality cum cost basis or otherwise as would be decided by the committee constituted for the purpose.
- 3) As per Govt. Notification no-27486 dated 30.09.2021 of finance department, Odisha, Bhubaneswar the rate should not exceed Rs2000/- per each person i.e (2 pair of saree for female staff and 2pair of Shirt &Pant for male staff).
- 4) **Financial Bid** is to be given in the prescribed format as per **Annexure-II** only.
- 5) The sealed Tender document must be accompanied with two Bank drafts i.e. Rs 4720/- (Rupees Four thousand seven hundred twenty only) inclusive of GST towards cost of tender paper which is non-refundable and another Bank draft of Rs. 50000/-(Rupees fifty thousand only) towards Earnest Money Deposit (EMD) submitted in favour of **Commissioner, Rourkela Municipal Corporation, Uditnagar, Rourkela Dist-Sundargarh Pin-769012** payable at Rourkela. The EMD of successful tenderer will be kept as Security Deposit (S.D) till completion of supply of required uniform clothes and the EMD of un-successful tenderer will be returned after finalization of the tender process.
- 6) The tender(s) should submit copies of GST registration certificate, Trade licence and Pan Card along with the offer failing which the tender shall be rejected.
- 7) The tender(s) has to quote their offer against all items mentioned at Annexure-I. In case of omission of offer against any item, the offer will be liable for rejection. It is further clarified that a tenderer can submit offer against all items mentioned in Annexure-I and the sum of item wise cost offered will be considered for evaluation by the Committee. However, quality-cum-cost will be the preferred criteria for selection.
- 8) The approved tender will have to deliver the required quantities of uniform clothes at **Rourkela Municipal Corporation, uditnagar, Rourkela** within 15 days from the date of issue of purchase order failing which the security deposit will be liable for forfeiture along with cancellation of order. In that eventually, the required items may be purchased by the Corporation from other firms or otherwise at the risk of the approved supplier with forfeiture of S.D and the differential amount exceeding the S.D beyond the approved cost if any, shall be recovered from the approved supplier.

- 9) All the sarees to be supplied should be of same pattern and same colour.
- 10) The technical qualified bidders should also showcase their sample on the same day before opening of the financial bid.
- 11) The Corporation reserves the right to accept or reject any offer without assigning any reason thereof.
- 12) Dispute in respect to this tender if any will be decided by the Commissioner, Rourkela Municipal Corporation whose decision shall be final and binding.
- 13) For further dispute, the courts at Rourkela only will have the jurisdiction to adjudicate such dispute.



Commissioner
Rourkela Municipal Corporation

Annexure-I

Short Tender Call Notice For" Supply of qualitative Uniform clothes for both men (paint & Shirt) & Woman (Saree & Blouse) for Rourkela Municipal Corporation"

Sl. No.	Name o f the Item and specification	Approx. Quantity
1	Cotton light blue (surf colour) Saree with maroon border of width135cmx5mtr	110
2	Blouse cloth cotton maroon colour 100 cm width length multiple of 100 cm	110
3	Paint Piece width 135 cm & Length 280 cm	420
4	Shirt Piece width 135 cm & Length 280 cm	420

General Information of The Bidder

PARTICULARS OF TENDERER		
1	Name and complete postal address of the firm:-	
2	Contact Details:-	
3	E-mail :-	
5	GST Number:-	
4	PAN:-	
5	Trade License	
6	Average Annual Turnover of Rs. 07,00,000/- (Rupees seven Lakhs only) for last 3 years i.e. 2021-22, 2022-23 & 2023-24	
7	Should not have defaulted/black listed by any Govt. Dept./PSU of India and there should not be any pending litigation against a bidder with the Central/State Government department.	
8	Paper Cost	Rs. 4,720/-
9	EMD Amount	Rs. 50,000/-

Short Tender Call Notice For" Supply of qualitative Uniform clothes for both Men (Pant & Shirt) & Women (Saree & Blouse) for Rourkela Municipal Corporation"

Financial Bid Format: (For uniform clothes)

SI No	Name of the Item and specification	Approx. quantity	Rate per unit / piece (excluding GST) (in Rs.)
1	Cotton light sky blue(Surf Colour) Saree with maroon border of width 135cmx5mtr	110	
2	Blouse cloth cotton maroon colour 100 cm width length multiple of 100 cm	110	
3	Paint Piece width 135 cm & Length 280 cm	420	
4	Shirt Piece width 135 cm & Length 280 cm	420	

I do hereby declare that I have gone through the terms & conditions and agree to abide the same.

Quantity may increase or decrease as per the requirement of the Authority.

Date:
Place:

Signature of the Tenderer with Seal